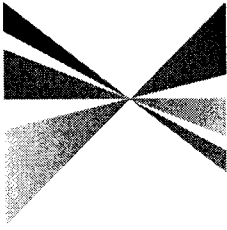


SOUTHERN CALIFORNIA



**ASSOCIATION of
GOVERNMENTS**

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• Glen Becerra, Simi Valley • Carl Morehouse,
San Buenaventura • Toni Young, Port Hueneme

Riverside County Transportation Commission:
Robin Lowe, Hemet

Ventura County Transportation Commission:
Bill Davis, Simi Valley

MEETING OF THE

**ADMINISTRATION
COMMITTEE**

**Thursday, July 31, 2003
9:00 a.m. – 10:15 a.m.**

**SCAG Offices
818 W. 7th Street, 12th Floor
San Bernardino A & B Conference Room
Los Angeles, California 90017
(213) 236-1800**

Agenda & Map Enclosed

If members of the public wish to review the attachments
or have any questions on any of the agenda items,
please contact Deby Salcido at 213.236.1993 or
salcido@scag.ca.gov

ADMINISTRATION COMMITTEE

AGENDA

JULY 31, 2003

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TIME

1.0 CALL TO ORDER

2.0 PUBLIC COMMENT PERIOD -- Members of the public desiring to speak on an agenda item, or agenda items not on the agenda, but within the purview of this committee, must notify the Secretary and fill out a speaker's card prior to speaking. A speaker's card must be turned in before the meeting is called to order. Comments will be limited to three minutes. The Chair may limit the total time for comments to twenty (20) minutes.

3.0 CONSENT CALENDAR

3.1 Approval Items

- | | | |
|-------|--|-----|
| 3.1.1 | <u>Approval of June 5, 2003 Minutes Attachment</u> | 130 |
| 3.1.2 | <u>Approval of Contracts</u> RC Attachment | 14 |
| | • Cambridge Systematics, Inc. | 15 |
| | • KPMG, LLP | 17 |
| | • Meyer, Mohaddes Associates, Inc. | 19 |
| | • Sierra Commercial Real Estate Services, Inc. | 21 |
| 3.1.3 | <u>Approval of Resolution re: Acceptance of Intelligent Transportation Systems (ITS) Grant Funds</u> RC Attachment | 24 |
| 3.1.4 | <u>Approval to submit a grant to the U.S. EPA requesting \$200,000 to "Plan, Organize & Conduct a National Air Quality & Smart Growth Workshop</u> RC Attachment | 28 |
| 3.1.5 | <u>Approve Draft Disadvantaged Business Enterprise (DBE) Goals for FY 03-04</u> RC Attachment | 31 |

ADMINISTRATION COMMITTEE

AGENDA

JULY 31, 2003
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TIME

Consent Calendar – Cont'd

- | | | |
|--------|--|----|
| 3.1.6 | <u>Authorize SCAG staff to execute a MOU with the San Diego County Regional Airport Authority to accept funds in order to include San Diego County into the So. Calif. Airport Demand Model</u> RC Attachment | 39 |
| 3.1.7 | <u>Authorization for SCAG staff to seek amendments to Senate Bill 458 (creation of the Southwest Regional Border Authority</u> RC Attachment | 41 |
| 3.1.8 | <u>Approve Request to Perform Transportation Demand Model Analysis RCTC</u> RC Attachment | 58 |
| 3.1.9 | <u>Approve Sister Agency Relationship with Seoul Development Institute to Promote Joint Research & Exchange of Technical Information</u> RC Attachment | 60 |
| 3.1.10 | <u>Authorization to Host a Visiting Planner Program For High Ranking Seoul Metropolitan Government</u> RC Attachment | 62 |
| 3.1.11 | <u>Sponsoring Subregional COG – Events</u> RC Attachment | 64 |
| 3.1.12 | <u>Adopt Resolution 03-444-1 Approving Receipt of ITS Architecture Funds</u> RC Attachment | 69 |
| 3.2 | <u>Receive & File</u> | |
| 3.2.1 | <u>Conflict of Interest</u>
(Info Only) RC Attachment | 71 |
| 3.2.2 | <u>Contracts & PO's between \$5,000-\$25,000</u>
(Info Only) RC Attachment | 73 |
| 3.2.3 | <u>Summary of Key Issues and Actions Taken By the Policy Committees in June</u> RC Attachment | 75 |



ADMINISTRATION COMMITTEE

AGENDA

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TIME

4.0 ACTION ITEMS

4.1 Administration Committee Report

Mayor Richard
Dixon, Chair

4.1.1 Authorization for Executive Director to Execute Necessary Documents for the Transition of TranStar & Rideshare Related Programs

Recommended Action: Approve

5.0 INFORMATION ITEMS

- | | | | |
|-----|--|------------------|-----|
| 5.1 | <u>Monthly Financial Reports (May & June)
Attachment</u> | Bert Becker, CFO | 120 |
| 5.2 | <u>Caltrans Audit Update</u> | Bert Becker, CFO | |
| 5.3 | <u>Update on Overall Work Program Approval</u> | Bert Becker, CFO | |

6.0 FUTURE AGENDA ITEMS

Any committee members or staff desiring to place items on a future agenda may make such request. Comments should be limited to three minutes.

7.0 ANNOUNCEMENTS

8.0 ADJOURNMENT

The next meeting is scheduled for Thursday, September 4, 2003 at the SCAG Offices.

